

BY-LAWS

Regional Education Cooperative # 4

ARTICLE 1 – NAME OF ORGANIZATION

The name of this organization, REC #4, shall be the Northeast Regional Education Cooperative (NEREC).

ARTICLE 2 – MISSION STATEMENT

The mission of the Northeast Regional Education Cooperative is to assist its member districts to improve the quality of education for students with diverse needs by providing an exemplary educational environment for everyone.

ARTICLE 3 – MEMBERSHIP

Membership of the Council shall be the Superintendent of each member school district. Each member of the Council shall have one vote and only Superintendents may exercise their right to vote. A member district proxy vote may be accepted under extenuating circumstances if excused by Director and approved by Council.

ARTICLE 4 – PROCEDURES FOR ELECTION OF OFFICERS

The reorganization of the Council shall occur at the last meeting of the fiscal year. The Council shall:

- A. Move the Vice-Chair to Chair, and Secretary to Vice-Chair, or
- B. Retain the same officers, or
- C. Hold a new election of the Chair, Vice-Chair, and Secretary.
- D. Duties of the new officers will be assumed upon adjournment of the meeting at which the election takes place.
- E. Mid-Term vacancies shall be acted upon at the next council meeting.

ARTICLE 5 – DUTIES OF OFFICERS

SECTION 1 – CHAIR

The Chair shall:

- a. Preside at meetings,
- b. Appoint members to committees,
- c. Sign contracts and other documents on behalf of the Council,
- d. Offer resolutions,
- e. Discuss questions,
- f. Make recommendations to fill vacancies,
- g. Vote.

ARTICLE 5 – DUTIES OF OFFICERS (continued)
SECTION 2 – VICE-CHAIR

The Vice-Chair shall:

- a. Perform the duties of the Council Chair in case of resignation, absence or disability of the Chair, and
- b. Any other duties as assigned by the Council Chair.

SECTION 3 – SECRETARY

The Secretary shall:

- a. Assist the Council Chair with preparations and dissemination of agenda for all meetings in accordance with Council policy,
- b. Be responsible for verification of official minutes of each meeting in accordance with Council policy.

ARTICLE 6 – TERM OF OFFICE

- A. Term of each of the offices (Chair, Vice-Chair, and Secretary) shall expire under reorganization procedures as per Article 4.

ARTICLE 7 – PROCEDURES TO ESTABLISH COMMITTEES

The Council may choose to form committees to address specific issues at its discretion.
Section 1. Council will conduct mid-year and end-of-year reviews of NEREC finances.

ARTICLE 8 – PROCEDURES TO AMEND BY-LAWS

Changes in the By-Laws and all other questions shall be determined by a vote of the majority of the Council.

Reviewed and approved at the September 11, 2012 meeting of the Regional Education Cooperative # 4 (NEREC).

Chair

Date

Secretary

Date